

Friday, 18 September 2020

## Notice of meeting

# Strong Communities Select Committee

**Monday, 28th September, 2020 at 2.00 pm**  
**Remote Microsoft Teams Meeting**

*Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.*

## AGENDA

| Item No                                            | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Pages |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| <b>PART A: SCRUTINY AND CRIME DISORDER MATTERS</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |
| No matters to discuss.                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |
| <b>PART B STRONG COMMUNITIES SELECT COMMITTEE</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |
| 1.                                                 | <b>Apologies for absence.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |       |
| 2.                                                 | <b>Declarations of Interest.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |
| 3.                                                 | <p><b>Public Open Forum.</b></p> <p>To share your feedback about the Future Provision of Household Waste Recycling Centres (HWRC) report or the Garden Waste Service:</p> <ul style="list-style-type: none"> <li>• You can: <ul style="list-style-type: none"> <li>○ upload a written response (max 500 words), or</li> <li>○ record and upload a video or audio clip of you sharing your views (maximum of 4 minutes).</li> </ul> </li> </ul> <p>You can upload your submission directly to us via the following link:<br/> <a href="https://iweb.itouchvision.com/portal/f?p=customer:category_link:::::CUID,LANG:AF982C24C2572B3224E054315401AAED8CC0A7A0,EN&amp;P_LANG=en">https://iweb.itouchvision.com/portal/f?p=customer:category_link:::::CUID,LANG:AF982C24C2572B3224E054315401AAED8CC0A7A0,EN&amp;P_LANG=en</a></p> <p>If submissions exceeds one hour in total, representations will be shared by theme (not played in total) but all submissions will be made available to the committee.</p> |       |

|           |                                                                                                                                                                 |           |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|           | The deadline for public submissions is Wednesday 23rd September at 5pm. Full details on the public speaking process are available on page 4 of the agenda pack. |           |
| <b>4.</b> | <b>Pre-decision Scrutiny of the Future Provision of Household Waste Recycling centres (including Usk).</b>                                                      | 1 - 174   |
| <b>5.</b> | <b>Pre-decision Scrutiny of the Garden Waste Service.</b>                                                                                                       | 175 - 208 |

**Paul Matthews**

**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

P. Clarke  
L.Dymock  
D. Dovey  
A. Easson  
L. Guppy  
R. Harris  
D. Batrouni  
V. Smith  
J.Treharne  
A. Webb

## Public Information

### Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

### Watch this meeting online

This meeting can be viewed online either live at the following link: <https://democracy.monmouthshire.gov.uk/ieListDocuments.aspx?CId=139&MId=4614>. A recording will also be available on the Council's youtube channel after the meeting.

### Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

## **Public Open Forum Guidance Strong Communities Select 28<sup>th</sup> September 2020**

The Strong Communities Select Committee will be held virtually and live streamed. A link to the live stream of the meeting will be available on the meeting page of the Monmouthshire County Council website here:

<https://democracy.monmouthshire.gov.uk/ieListDocuments.aspx?CId=139&MId=4614>

We've led the way in returning to fully live streamed meetings but the limitations of the technology make holding a conventional public open forum difficult. We will be using the same approach as the authorities planning committee public speaking process to enable those who wish to speak on the subject to make their views known to the committee. Residents are being invited to share their thoughts on the proposals and can submit them to the committee in one of the following ways:

### **Video**

You can record a video with audio that is no more than 4 minutes in duration which will be played to the committee when considering the relevant item.

### **Audio**

You can record an audio only file that is no more than 4 minutes in duration which will be played to at the committee when considering the relevant item.

### **Written Representations**

If you are unable or do not wish to use the above options, you can submit written representation to the council that will be read out to the committee when considering the relevant item. Written representations must be no more than 500 words.

You can submit representation to us by using the following link:

[https://iweb.itouchvision.com/portal/f?p=customer:category\\_link:::::CUID,LANG:AF982C24C2572B3224E054315401AAED8CC0A7A0,EN&P\\_LANG=en](https://iweb.itouchvision.com/portal/f?p=customer:category_link:::::CUID,LANG:AF982C24C2572B3224E054315401AAED8CC0A7A0,EN&P_LANG=en). You will need to register for a My Monmouthshire account in order to submit the response or use your log in details if you have registered previously.

The deadline for submitting representations to the Council is 5pm Wednesday 23<sup>rd</sup> September 2020.

If submissions exceed one hour in total, representations will be shared by theme (not played in total) though all representations received will be made available to councillors prior to the committee.

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

## **Role of the Pre-meeting**

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role?
3. What outcome do Members want to achieve?
4. Is there sufficient information to achieve this? If not, who could provide this?
5. Discuss the committee's approach:
  - Agree the order of questioning and which Members will lead
  - Agree questions for officers and questions for the Cabinet Member

## **Questions for the Meeting**

### **Scrutinising Performance**

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

### **Scrutinising Policy**

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are the procedures that need to be in place to protect children?
7. How much will this cost to implement and what funding source has been identified?
8. How will performance of the policy be measured and the impact evaluated.

## **Questions for the Committee to conclude...**

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
- (iii) Agree further actions to be undertaken within a timescale/future monitoring report...



